



Wollongong West Public School

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Volunteers - Working with Children Check

From 2017, a new system will be implemented for all schools that will require all volunteers to apply to the Office of Children's Guardian for a Working with Children Check.

A Working with Children Check is a legislative requirement for people who work or volunteer in child-related work. A successful Working with Children Check is a clearance to work with children for a period of five years. There is no cost for a Volunteer Working with Children Check.

The process to obtain a Working with Children Check is simple. Please visit the website:

<http://www.kidsguardian.nsw.gov.au/working-withchildren/working-with-children-check>

then go to the blue icon "Start Here" and complete the form online. Once you have applied, you will receive an application number via email. You will need to print off the email and take it to a Service NSW agency or Motor Registry office who will verify 100 points identification (eg. passport, driver's licence and medicare card). They will issue you with a receipt with your WWC number on it. We will then verify this number and you will be able to be a parent volunteer in our school.

As all schools will be moving to the new system in 2017 we recommend to our volunteers to start applying now as it may be busy in early 2017. Please see me if you require further information.

WWPS greatly appreciates the support of our volunteers and I thank you for your anticipated assistance in ensuring our school meets the legal requirements for keeping our children safe.

Regards,

Michelle Barnes

Principal (relieving)