RATIONALE
The purpose of this Policy is to outline the process of election of school captains and vice captains and the roles and responsibilities of these leaders within the school.

POLICY FRAMEWORK
Wollongong West PS acknowledges the importance of student leadership within the school. The election of captains and vice captains provides an avenue for Year 6 students to take on leadership roles for and on behalf of the student body and the school. The captains and vice captains will work closely with the Principal.

POLICY CONTENT
Eligibility: Students eligible for election as captains and/or vice captains must be exemplary students. They must have demonstrated and continue to demonstrate the ability to:

• follow school and classroom rules
• demonstrate our school PBS values consistently
• be well behaved at all times
• always strive to do their best in class
• demonstrate responsibility
• take pride in the school
• show respect for staff and other students
• Participate positively in all school activities, leading by example

The above eligibility criteria must be maintained or the consequence of not maintaining the level will be removal from their leadership role for the remainder of the year.

Representatives: Two school captains (boy & girl) and two vice captains (boy & girl) for the year

Elections: Elections will be held in Term 4 each year for representation in the following year.

Voting Process: Voting will occur in Term 4. The following process will be followed:

• Boy and girl nominations will be taken from Year 5 students - no self-nominations
• Nominations must be seconded by another student and a staff member
• Staff can only endorse one student nomination (principal may endorse more than one)
• No late nominations will be accepted – principal discretion
• Year 5 and staff (staff votes have double rating) will vote on these nominations to determine the top 4 boys and girls to proceed to the next level of voting
• Final 4 boys and final 4 girls to present speeches to whole school – no bribe style activities will be allowed
School Leader Policy

Roles/Responsibilities: Student leaders have the following roles and responsibilities. From time to time they may be asked to assist in other ways.

• Representing the school at school and community events
• Running school assemblies
• Welcoming special guests to the school
• Thanking special guests and visiting performers
• Liaising with the principal on various activities
• Giving a speech at the end of year assembly
• Participate positively in all school activities, leading by example

Badges: The school captains and vice captains will be presented with a badge at the end of year assembly in December. If a student loses their badge they may purchase another one.